

TOWN OF SCOTTSVILLE

Architectural Review Board

Regular Meeting

Thurs., June 16, 2022

Victory Hall

401 Valley Street

Scottsville, Virginia

Mayor

Ron Smith

Members

Zachary Bullock, *Chair*

John Rhett, *Architect*

Erin Root, *Vice-Chair*

Austin Twitchell

vacancy

MINUTES

- 1) *Call to order, establish a quorum, and agree to agenda:* Board member Twitchell is absent from the meeting, a recent vacancy exist due to the end of the 4-year term of Barbara Wilkinson. with three Board members present, a quorum was established. The meeting began at 7:15 pm. Board member Rhett made a motion to approve the agenda, which was seconded by Board member Root. The motion passed by voice vote at 7:15 pm.
- 2) *Approval of past meeting minutes for May 5:* Board member Root made a motion to approve the past meeting minutes for May 5, 2022. It was seconded by Board member Rhett. The motion passed by voice vote at 7:16 pm.
- 3) *Matters from the public:* Opened at 7:16 pm, no one from the public was present in-person or online. Matter from the public closed at 7:16 pm.
- 4) *Old business:* Mr. Lawless thanked Board member Root for their detailed work on Tiger Fuel site, sharing that the work was helpful for the Planning Commission. Mr. Lawless stated that there was no new business since last week the ARB's work on the Tiger Fuel site was finished.
- 5) *New Business*
 - a) *Mural at 350 Valley Street:* Mr. Lawless shared with the Board that 350 Valley Street will be the business site of one of the Town's Business Launch contest winners, it will be a bridal boutique business. Chair Bullock shared that the Board has had a history of a hands-off approach to murals since the ARB is not in the business of dictating what is on a mural due to it being an artistic piece. Board member Root was agreeable to this approach to murals by the ARB but wanted to discuss the color of the trim on the door and windows on the façade of the building. Bullock with Root discussed that there would need to be an additional Certificate of Approval (COA) for color of the trim separate from the COA currently being presented on the mural. The Board also requested paint samples for these new COAs, the Board discussed the color of the door, trim and façade asking that Mr. Lawless to follow up with the Board and the applicant during the July 7 meeting. Board Member Root also asked that Staff review a COA approved by the Board in February of 2020 for the front door of 330 Valley Street, Staff stated that they will inspect for the location for compliance. At 7:32 pm Kristin Freshwater joined to explain the paint choices for 350 Valley Street. The Board shared with Freshwater their approach to murals and their request for a separate COA on the

doors and windows as to assess the colors, Freshwater shared that the tenant is flexible with changes requested by the ARB. Freshwater with the Board began to discuss colors, Freshwater offered to stop by Victory Hall in approximately 5 minutes to provide the board with paint samples in-person so that the Board could more easily assess the color choices and move forward with a COA decision. The Board paused on the application and decided to move on with other topics on the agenda while awaiting Freshwater's arrival.

6) *Repair, maintenance, and enforcement issues*

- a) *Consultation with any property owners in attendance:* At 7:41 pm there were no property owners in attendance, Item 6)a) closed on 7:41 pm. Next at 7:41pm the Board proceeded into discussing an agenda item originally planned for later in the meeting, agenda item 6)d) poor condition notices for multiple properties. Mr. Lawless shared with the Board that Staff has shared compliance guidelines with those property owners deemed to have poor condition on their property and that those what have not responded to the Town will be served a 2nd notice that will be a legal notice that clearly states that lack of compliance on poor condition buildings is a legal issue that will proceed to court. Bullock shared that in August there will be a meeting between the Town Attorney and Town Administrator to discuss enforcement and that Bullock hopes lead that these efforts lead to the desired conclusion, a proposed plan to fix a problem, not that the problem be fixed. Mr. Lawless and the Board next discussed that some properties that have been deemed in poor condition are currently up for auction in a tax delinquency sale, properties 380 Main St. and 390 Main St. The Board and Mr. Lawless discuss that this complicates ARB enforcement effort, and that the Town Attorney assisted with requesting that the auctioneer summarize the history of these properties at the auction. Chair Bullock discussed that the conversation effectively has covered agenda item 6)d) poor condition notices for multiple properties. Board discussed that the Florist on 155 W. Main St. shared an application for their sign on June 15, 2022.

5)a) *Continued:* At 7:47 pm agenda item 5)a) Mural at 350 Valley Street, resumed with the arrival of Freshwater with the pet dog Loki. The Board, Staff, and Freshwater reviewed color samples and discussion lead to a consensus on the color of the door, façade, and trim. Root made a motion to approve the COA for 350 Valley St. on the façade, door, and trim in addition to the mural, with the color above the door being Rugged Coast, the Mural being Dust to Dawn, the facade being Silverbells and the trim being Silver Dollar. The motion was seconded by Rhett and passed unanimously at 8pm. On the Sign that will be used by the business at 350 Valley Street, Rhett motioned for approval as presented, Root seconded, and the motion carried unanimously at 8:02 pm.

6) *Repair, maintenance, and enforcement issues*

- b) *Complaint on unpermitted work at 280 Valley St. and 155 W. Main St.:* The Board requested that 155 W. Main provide more information on their sign and present themselves in the July meeting. The Board also wished to continue the business surrounding 280 Valley St. in July ARB meeting, so to discuss issue with the painting of the steps and foundation.
- c) *Landscaping Violation at 969 Valley St.:* Mr. Lawless shared with Mr. Bullock that upon further research that the site is owned by a commercial leasing company, MCE Real Estate

in Roanoke, which is responsible for landscaping of 969 Valley St. Staff is proceeding to provide a legal notice to MCE Real Estate due to lack of communication of MCE Real Estate with the Town of Scottsville over the landscaping violation.

d) *Poor condition notices for multiple properties:* This Item was discussed previously in the meeting at 7:41 pm following the closure of the item 6)a) Consultation with any property owners in attendance.

7) *Adjournment:* Bullock shared that there is currently a vacancy on the board, sharing that there is no deadline to fill the seat, but the ARB needs to keep a quorum. According to Bullock, there is a requirement that the board fill this vacancy with a member who lives in town limits, the Architectural Review Board will search, and the Board is open to applications from the public. Rhett made a motion to adjourn, which was seconded by Root. The motion passed by voice vote at 8:18 pm.