

TOWN OF SCOTTSVILLE

Architectural Review Board

Regular Meeting

Thurs., December 1, 2022

Victory Hall

401 Valley Street

Scottsville, Virginia

Mayor

Ron Smith

Members

Zachary Bullock, *Chair*

/Town Council Liaison

John Rhett, *Architect*

Erin Root, *Vice-Chair*

Austin Twitchell

Josh Peck

MINUTES

- 1) *Call to order, establish a quorum, and agree to agenda:* Meeting began at 7:04 pm. Present at the start of the meeting were Zachary Bullock, Erin Root, Austin Twitchell, and Josh Peck. John Rhett was absent from the meeting. Motion to approve the agenda was made by Twitchell and seconded by Peck, Motion passed unanimously via voice vote at 7:05 pm.
- 2) *Approval of past meeting minutes from November 3rd ARB meeting:* Motion to approve the minutes was made by Root and seconded by Twitchell, motion passed unanimously via voice vote at 7:06 pm.
- 3) *Matters from the public:* Matters for the public opened and closed with no request to speak from the public.
- 4) *Old business:* No old business.
- 5) *New business:*
 - a) *Certificate of Appropriateness, 280 Bird St.:* Applicant for 280 Bird Street spoke for approval of renovation of front of property and back patio of their home, The Board spoke that a new Certificate of Approval (COA) will need to be signed for the work done on 280 Bird Street. Root made a motion to approve the COA for 280 Bird Street, the motion was seconded by Twitchell, and the motion passed via unanimous voice vote at 7:18 pm.
 - b) *Demolition Permit, 165 Hardware St.:* Mr. Dewitt spoke on his request for approval for demolition of 165 Hardware Street. The Board reviewed their criteria after Mr. Dewitt discussed that the house was built in 1922 and with a tree growing through it for 15 years, the board found the building appropriate for demolition. Twitchell made a motion to approve the demolition permit for 165 Hardware Street, the motion was seconded by Peck, and the motion passed via unanimous voice vote at 7:22 pm.
- 6) *Repair, Maintenance, and enforcement issues:*
 - a) *Inventory process for 2023:* The Board discussed Group A for the review of properties for the inventory was Bullock and Twitchell, they evaluated Harrison Street, Warren Street, Page Street, Valley Street, Bird Street, the Pavilion, and Bruce Park. It was discussed that Group B which is Root and Peck will begin with Poplar Spring Road and Jackson Street

and continue to work on the rest of the inventory. The Board discussed the ARB inventory OneDrive folders and spreadsheet to be updated to the board's requests for ease of use and clarity and which include a folder for photos for this year's inventory. The Board discussed the inclusion of addresses that are not within but close to the Historic Overlay District for future convenience.

- 7) *Adjournment:* ARB discussed sending out holiday letters from the Architectural Review Board and asked to gather board member signatures, Mr. Lawless shared that Saturday December 3, 2022, the Town, the Board, and Mr. Lawless will receive an award from Preservation Piedmont for sharing the complete history of the Town of Scottsville, the theme being racial equity, and the award is due to the last few years of work in town addressing this subject. Twitchell made a motion to adjourn the meeting, Peck seconded the motion, and the motion passed via unanimous voice vote at 7:41 pm.