

# TOWN OF SCOTTSVILLE

## Planning Commission

### Regular Meeting

January 3, 2024

Victory Hall

401 Valley Street

Scottsville, Virginia

## Members:

Molly Angevine

Lisa Caltabiano, Chair

Dan Gritsko, Council Liaison

Elizabeth Knotts

Shannon Strassner, Vice-Chair

## MINUTES

1. **Call to order, establish a quorum, and agree to agenda:** Vice Chair Lisa Shannon Strassner called the meeting to order at 7:05 pm. The roll was called by Town Clerk Melodye Courter. In attendance: Molly Angevine, Lisa Caltabiano (remote due to health reasons), Shannon Strassner, Elizabeth Knotts and Dan Gritsko. With the quorum established, a motion was made to approve the agenda by Molly Angevine and the motion was seconded by Elizabeth Knotts. The motion passed via voice vote at 7:05 pm.
2. **Review and approval of past meeting minutes:** Dan Gritsko made a motion to approve the minutes from September 5, 2023, and October 2, 2023. Molly Angevine seconded the motion. The motion was approved unanimously by voice vote.
3. **Report on relevant action by the Town Council:** Dan Gritsko spoke regarding the Boys and Girls Club event that was held to give local kids a look at how town governments work. Town Council also approved the nomination of Elizabeth Knotts for the Planning Commission board and two new members for the Architectural Review Board.
4. **Matters from the public:** *There was no one present and no one online.*
5. **Old Business**
  - A. **Policy on public comments during matters from the public/public hearings.** Discussed the sign-up sheet for meetings that require public speaking. The rules can be put on the podium to be seen by the speaker.
  - B. **Zoning Text:** Discussion of Zoning text changes. This will be voted on at the January 16, 2024, joint special session with Scottsville Town Council.
6. **New Business:** Updated discussion with Lincoln Lewis regarding the Comprehensive Plan.
7. **Adjournment:** Dan Gritsko made a motion to adjourn the meeting and it was seconded by Elizabeth Knotts. The motion was approved unanimously by voice vote. Adjournment time was 9:15pm.

Minutes prepared by Melodye Courter, Clerk of Council and were adopted by the Planning Commission on May 6, 2024.

Attest: \_\_\_\_\_ Attest: \_\_\_\_\_  
Melodye Courter Ron Smith, Mayor  
Clerk of Council