

Scottsville Planning Commission

Regular Meeting

Monday July 3, 2023

Victory Hall

401 Valley Street

Scottsville, VA

Members:

Molly Angevine

Lisa Caltabiano, chair

Matthew Johnson

Dan Gritsko, council liaison

Shannon Strassner, Vice Chair

1. Call to order, establish a quorum, and agree to agenda:

This meeting was called to order at 7:06 p.m. Members Present: Lisa Caltabiano, Matthew Johnson, Aileen Morse (in place of Dan Gritsko as council liaison for this meeting), and Shannon Strassner. Members Absent: Molly Angevine. The agenda was motioned by Shannon Strassner and seconded by Matthew Johnson. Motion passed via voice vote.

2. Review and approval of past meeting minutes: 5/1/2023:

The motion to review and approve past meeting minutes from May 1, 2023, was motioned by Shannon Strassner, Matthew Johnson seconded the motion. Motion passed via voice vote.

3. Report on relevant actions by the Town Council:

Aileen Morse from the Town Council reported on some relevant actions of the Town Council. At the last meeting there were discussions on committee assignments. There was also a brief on committees, the website, and on the strategic plan. They voted and passed on a budget for the town of \$755,200, meals tax in the town would increase from 4.5 to 6.5%. The council voted to appoint their new interim town administrator Rebecca Carter who will be in that position while the position for the new town administrator is being reopened to see if they can get additional candidates. Town Councilor Meredith Hynes is leading that committee. Finally, this month's agenda will include a public hearing for the Special Use Permit for 190 Poplar Spring Rd.

4. Matters from the public:

There were no matters from the public in this meeting.

5. Old Business:

a. Zoning Text Amendment: Homestays:

Planning Commission Chair Lisa Caltabiano brought up in this meeting that the Planning Commission had had conversations about short-term lodgings and what they could bring for the town. The Planning Commission asked the question of whether homestays would be easier for the town. If they are easier, should they be inspected since no other temporary lodgings such as Airbnb's and other short-term do not need inspections. Another question was brought up by Shannon Strassner to whether other counties use inspections on their homestays. While other counties do use inspections, if the town of Scottsville were to use inspections, they would have to use a certified Fire Marshal who would report to the town which might be more expensive for the town. Therefore, the Planning Commission decided that since other short-term lodgings and Airbnb's do not require inspections then it is unnecessary to require that for homestays since they also do not need to have more restrictions either.

b. Virginia Department of Transportation (VDOT) Approval Received for East Village Subdivision:

Planning Commission Chair Lisa Caltabiano reported that VDOT has reviewed and commented on the East Village Subdivision Preliminary Subdivision. VDOT must first come to the town offices to get final approval on the land, the Erosion-Sediment Pro Plan, and the Health Department sign off.

c. Consider Establishment of a committee: round-table discussions with VDOT regarding street safety concerns and other VDOT matters:

The Planning Commission discussed a VDOT meeting with either traffic or safety experts, to recommend how to improve safety of road and sidewalk conditions. Discussed was the improvement of sidewalk project originally scheduled with VDOT was cancelled. SCAN is also having a conversation with VDOT on safety and painting the streets to make the lanes more visible for the cars. In this meeting, the Planning Commission invites members from SCAN, Town Council, and the Chamber of Commerce to have that roundtable meeting with VDOT.

6. New business

a. Comprehensive Plan Discussions: Summer 2023

Scottsville's 2023 Fellow, Lincoln Lewis presented on progress on the Comprehensive Plan update; focusing on public engagement. Presentation attached as an amendment.

7. Adjournment:

A motion to adjourn was made by Matthew Johnson, Aileen Morse seconded the motion. The body dispersed, ending the quorum with no vote, with the meeting adjourning 8:15 p.m.